



*Human Resource Department
PO Box 128
Fort Washakie, WY 82514
Phone: (307) 335-5930
Fax: (307) 332-3949*

NOTICE OF EMPLOYMENT

POSITION: Physician (Family Practice)
DEPARTMENT: Medical Services
SUPERVISION: CMO
SALARY: Depending on Experience (Negotiable)
STATUS: Permanent Full-Time
OPENING DATE: 7/17/2024 **CLOSING DATE:** Open until Filled

POSITION SUMMARY:

Provide comprehensive and compassionate patient care through diagnostic, preventive and therapeutic services to pediatric and adult patients served by Warm Valley Health Care facilities. Participate in a cooperative team approach to health care planning, health promotion, disease prevention, curative and rehabilitative services for infants, children and adults.

DUTIES AND RESPONSIBILITIES

- Responsible for the practice of medicine in direct service to pediatric and adult patients involving diagnostic, preventative, or therapeutic services in hospitals, health centers, clinics, or other designated health care facilities.
- Educates individuals in the nature of health-related conditions, recommended therapy, and the general promotion of health and prevention of illness and diseases.
- Makes necessary arrangements and authorizes admission of patients to the appropriate facility. Provides admission and continuity care for nursing home patients when needed.
- Prescribe or administer treatment, therapy, medication, vaccination, and other specialized medical care to treat or prevent illness, disease, or injury.
- Advise patients, parents, or guardians, and community members concerning diet, activity, hygiene, and disease prevention.
- Explain procedures and discuss test results or prescribed treatments with patients and parents or guardians
- Collect, record, and maintain patient information, such as medical history, reports, or examination results.
- Monitor patients' conditions and progress and reevaluate treatments as necessary.
- Coordinate work with nurses, pharmacists, social workers, and other allied health professionals in the provision of a variety of health services.

- Refers patients to medical specialist or another practitioner when indicated.
- Provide consultative services to other physicians.

QUALIFICATIONS:

- M.D. or D.O. degree from an accredited medical school.
- Board certified eligible in Family Practice by the American Board of Family Medicine
- Applicants must possess a current, active, full, and unrestricted license or registration as a physician from a state, the District of Columbia, or a territory of the United States
- Licensed to practice medicine in the United States is required
- Active DEA License
- Current BLS, ACLS, and PALS certification
- Current with Continuing Medical Education (CME)

APPLICATION REQUIREMENTS:

- Submit a complete application with supporting documents to the Warm Valley Health Care, Human Resource Department, P.O. Box 128, Ft. Washakie, WY 82514.
- Applicants that state “See Resume” for employment history must have the following the information listed on the resume:
 - Dates of previous employment
 - Reason for leaving previous employment
 - Compensation rate of previous employment.
- Applications are available online at easternshoshone.org and can be sent via email to ina@warmvalley.health or faxed to 307-332-3949 until 4:45 PM on the closing date.
 - **Supporting documents:** Driver’s License, Tribal ID, High School Diploma/GED, Degree or professional credentials and other supporting documents that verify required qualifications.
- Applicants who have a current application with supporting documents on file **must** submit a letter of interest. The letter should address how you meet each qualification. **Telephone calls are not accepted in place of an employment application or letter of interest.**
- Preference will be given to a qualified Eastern Shoshone tribal member, then other qualified federally recognized Indian tribal members and then other qualified candidates. Applicants must submit a copy of Tribal Enrollment card or CIB for Indian Preference.
- Veterans who meet the minimum qualifications and provide documentation of an honorable discharge (DD214) from any branch of military service are entitled to receive preference points during the interview process.
- Any offer of employment is contingent dependent on drug test, reference check and background check. Refusal to take the test or testing positive will render the applicant ineligible for employment with Warm Valley Health Care for 60 days.