



*Human Resource Department
PO Box 538
Fort Washakie, WY 82514
Phone: (307) 332-2005
Fax: (307) 332-9883*

NOTICE OF EMPLOYMENT

POSITION: Mental Health Therapist
DEPARTMENT: Recovery Program (Doya Natsu Healing Center)
SUPERVISION: Recovery Program Director and/or Clinical Supervisor
SALARY: Depending on Experience and Licensure
OPENING DATE: August 28TH, 2023 **CLOSING DATE:** Open Until Filled

POSITION SUMMARY:

This position is under the supervision of the Eastern Shoshone Tribe's Recovery Programs Director and/ or the Clinical Supervisor. Incumbent is responsible for providing a full variety of continuum care services to ensure the best possible care for patients relating to Mental Health.

DUTIES AND RESPONSIBILITIES:

- Conduct ongoing assessments of patient progress through the Recovery Support Services.
- Facilitate interventions with Eastern Shoshone Recovery patients.
- Initiate follow ups with residential treatment referrals through the Recovery Support Services.
- Conduct initial consultation to gather patient information in a collaboration effort with outside agencies for treatment services
- Develop individual treatment plans, aftercare plans client case facilitation.
- Complete all documentation in a timely manner utilizing Electronic Health Record & Data Management System for services.
- Participates in a Multidisciplinary Team to provide a strength-based treatment service to individuals and groups.
- Maintains a professional standard of conduct that adheres to the National Association for Alcoholism and Drug Abuse Counselor code of ethics. Also, must adhere to the Mental Health code of ethics.

- Develop and manage Family Programming for Eastern Shoshone Recovery Program for youth and Families.
- Providing referrals for additional care or services when necessary.
- Establishing a positive and trusting rapport with clients.

QUALIFICATIONS:

- Has current knowledge of American Society of Addiction Medicine.
- Knowledge about placement criterias with familiarity of DSM-V/ ICD-10 and diagnostic tools utilized in the addiction/mental health field.
- Knowledge of the philosophies, practices, policies and outcome of most generally accepted and scientifically researched models of treatment, recovery, family, therapy, and other co-occurring / substance related problems: working knowledge of 12 step philosophy, theories, concepts and principles of a variety of therapeutic models.
- Knowledge and understanding of culturally relevant approaches to treatment of Native Americans using the Red Road and traditional methods of healing.
- Understanding of diverse cultures and incorporating the relevant needs of culturally diverse groups, as well as people with disabilities into therapeutic services.
- Must have strong group facilitation skills to work with Native People: adults, youth and families within treatment and community settings.
- State of Wyoming license or equivalent: LCSW, Family Therapist, LPS, LAT/ LPS9 dual licensure) or psychologist with knowledge of wide variety of service.

APPLICATION REQUIREMENTS:

- Submit a complete application with supporting documents to the Eastern Shoshone Tribe, Human Resource Department, P.O. Box 538, Ft. Washakie, WY 82514.
- Applicants that state "See Resume" for employment history must have the following information listed on the resume:
 - Dates of previous employment
 - Reason for leaving previous employment
 - Hourly rate of previous employment.
- Applications are available online at easternshoshone.org and can be sent via email to rferris@easternshoshone.org or faxed to 307-332-9883 until 4:45 PM on the closing date.
 - **Supporting documents:** Driver's License, Tribal ID, High School Diploma/GED, Degree or professional credentials and other supporting documents that verify required qualifications.
- Applicants who have a current application with supporting documents on file **must** submit a letter of interest. The letter should address how you meet each qualification. **Telephone calls are not accepted in place of an employment application or letter of interest.**
- Preference will be given to a qualified Eastern Shoshone tribal member, then other qualified federally recognized Indian tribal members and then other qualified candidates. Applicants

must submit a copy of Tribal Enrollment card or CIB for Indian Preference.

- Veterans who meet the minimum qualifications and provide documentation of an honorable discharge (DD214) from any branch of military service are entitled to receive preference points during the interview process.
- Applicants being considered for employment will be required to pass an alcohol and drug test and a background check. Refusal to take the test or testing positive will render the applicant ineligible for employment with the Eastern Shoshone Tribe for 60 days.

APPLICATION REQUIREMENTS:

MUST COMPLY WITH HIPAA PRIVACY RULE AD MUST MAINTAIN STRICT CONFIDENTIALITY OF ALL INFORMATION PROCESSED THROUGH THE HUMAN RESOURCE DEPARTMENT INCLUDING RECORDS, REPORTS, DOCUMENTS, CONVERSATIONS. ETC. A breach of confidentiality will subject to appropriate disciplinary action, up to and including dismissal from employment.