NOTICE OF EMPLOYMENT

POSITION: Addictions Counselor/Therapist
DEPARTMENT: Recovery Program
SUPERVISION: Recovery Program Director
SALARY: DOE
OPENING DATE: February 8, 2021   CLOSING DATE: February 19, 2021

POSITION SUMMARY:
This position is under the supervision of Clinical Supervisor/Program Director.

Addiction Counselor/Therapist will perform Addiction Counseling and therapeutic services to eligible population seeking services for Behavioral Health programming: Individual sessions, Group Services, Addiction Evaluation. In addition, this position will work within a continuum of care services and in a team management approach. The position is at an Outpatient Treatment Program for the Eastern Shoshone Tribe.

DUTIES AND RESPONSIBILITIES
- Provides full Recovery Oriented System of care services: Assessment, Intervention, Outpatient treatment; Group and Individual, RTC referrals through Recovery Support Services.
- Provides consultation and collaboration with outside agencies for treatment services.
- Develops individualized Treatment Plans, case management and complete all documentation in a timely manner utilizing Electronic Health Record & Data Management system for services.
- Maintains a professional standard of conduct and adheres to the NAADAC code of ethics and/or other mental health code of ethics.
- Performs other duties as assigned to maintain and enhance the operation of the program

QUALIFICATIONS:
- State of Wyoming license or certificate in addiction counseling or equivalent national certification with either – AA, BS, BA, MA, MSW degrees.
- Has current knowledge of ASAM placement criteria, familiar with DSM-V/ICD-10 codes and diagnostic tools used in the addiction/mental health field.
- Knowledge of the disease process of Substance Use Disorder(s) and working knowledge of 12-step philosophy, theories, concepts and principles of a variety of therapeutic models.
• Knowledge and understanding of culturally relevant approaches to treatment of Native Americans: i.e. Red Road, Wellbriety, Native Wellness approaches.
• Must have strong group facilitating skills to work with Native American Indian People and/or diverse population in treatment and community settings.
• Ability to interact as part of multi-disciplinary team and provide Quality Care Services.
• Have the ability to interpret and follow all federal, state and agency regulations regarding client confidentiality, client’s rights and procedures for client protection.
• Good written and communication skills. Computer knowledge is necessary for all documentation.
• Provide for the continued strength and operation of program; Present an accepting and comfortable atmosphere for all individuals seeking services and contacting Eastern Shoshone Recovery.
• Must possess a valid driver’s license.

APPLICATION REQUIREMENTS:
• Submit a complete application with supporting documents to the Eastern Shoshone Tribe, Human Resource Department, P.O. Box 538, Ft. Washakie, WY 82514.
  o Applicants that state “See Resume “ for employment history must have the following the information listed on the resume:
    ▪ Dates of previous employment
    ▪ Reason for leaving previous employment
    ▪ Hourly rate of previous employment.
  o Applications are available online at easternshoshone.org and can be sent via email to menos@easternshoshone.org or faxed to 307-332-9883 until 4:45 PM on the closing date.
  o Supporting documents: Driver’s License, Tribal ID, High School Diploma/GED, Degree or professional credentials and other supporting documents that verify required qualifications.
• Applicants who have a current application with supporting documents on file must submit a letter of interest and should address how you meet each qualification.
• **Telephone calls are not accepted in place of an employment application or letter of interest.**
• Preference will be given to a qualified Eastern Shoshone tribal member, then other qualified federally recognized Indian tribal members and then other qualified candidates. Applicants must submit a copy of Tribal Enrollment card or CIB for Indian Preference.
• Veterans who meet the minimum qualifications and provide documentation of an honorable discharge (DD214) from any branch of military service are entitled to receive preference points during the interview process.
• Applicants being considered for employment will be required to pass an alcohol and drug test and a background check. Refusal to take the test or testing positive will render the applicant ineligible for employment with the Eastern Shoshone Tribe for 60 days.