



*Shoshone Tribe
Human Resource Dept.
P.O. Box 538
Fort Washakie, WY 82514
Phone: (307) 332-2005, Ext. 160
Fax: (307) 332-9883*

NOTICE OF EMPLOYMENT

Position: Chronic Disease Case Worker
Employer: Eastern Shoshone Tribe – Tribal Health Program
Salary: \$15.00
Opening Date: November 6, 2017 **Closing Date:** November 17, 2017

GENERAL STATEMENT:

Chronic Disease Care Worker will be part of the primary care team providing care coordination for high risk patients with multiple comorbid conditions. This approach is an enhanced evidence based skillset using the integrated chronic care disease management model. The Chronic Disease Care Worker will promote wellness, quality of life, chronic disease symptom management for patients by collaborating with providers in developing, implementing and evaluating quality, cost-effective care with the desire to assist individuals in their goal to become their own disease managers, with self-management skills and improved life style management abilities. Supporting the relationship between the individual patient and their physician.

QUALIFICATIONS:

Successful completion of a nurse aide training and competency evaluation program approved by the State of Wyoming, with a Wyoming C.N.A. license. Understand HIPPA and Confidentiality. Strong computer, organizational, written and verbal communication skills required. Highly motivated to work with community members and provide health education to individuals to become self-responsible for their health care condition. Knowledge of diabetes prevention, cardiovascular/heart disease prevention, health and wellness education, and treatment services.

DUTIES AND RESPONSIBILITIES:

- Conduct home visits for case management.
- Conduct self-management education in group and individual settings.
- Collect and report data for prevention, classes, home visits, and screenings.
- Conduct screenings.
- Case management, patient referral and patient record management.
- Conduct prevention presentations.
- Coordinate and collaborate with other programs to establish community and individual events in regards to health education, prevention initiatives and health lifestyle.
- Recruiting and outreach to community members about the program and services provided by Eastern Shoshone Tribal Health.
- Knowledge of healthcare delivery systems, and quality improvement concepts and principles.
- Other duties as assigned by Nurse Care Manager and Supervisory Nurse Care Manager

Other:

- No felonies or DUI Convictions within the last 3 years.
- Certified Nursing Assistant License preferred
- CHR certification within the first 90 days of employment and re-certification required
- Must have a valid driver's license
- Pre-employment drug test required
- Must be first aid and CPR Certified within the first 90 days of employment
- Must be willing to work in a team environment and/or lead
- Must be able to lift at least 40 lbs.
- Will be subject to random drug tests

APPLICATION REQUIREMENTS

Submit a complete application with supporting documents to Eastern Shoshone Tribe, Human Resource Department, P.O. Box 538, Ft. Washakie, WY 82514. Applications are available online at easternshoshone.org. Applications can be sent via email to dshoyo@easternshoshone.org or faxed to 307-332-9883 and are accepted until 4.45 PM on the closing date.

Supporting documents: Driver's License, Tribal ID, High School Diploma/GED, Degree or professional credentials, and other supporting documents that verify required qualifications.

Applicants who have a current application on file, must submit a letter of interest. The letter should address how you meet each qualification. **Telephone calls are not accepted in place of an employment application or letter of interest.**

Applicants being considered for employment must submit to a pre-employment drug screen prior to being hired. Refusal to take the test will render the applicant ineligible for employment. Indian preference applies.